

	Republic of the Philippines <b>BULACAN AGRICULTURAL STATE COLLEGE</b> Pinaod, San Ildefonso, Bulacan 3010	Document No.: BASC-HRM-QSF-12
	<b>NOTICE OF VACANT POSITION</b>	Rev. No.: 00 Effectivity Date: 06/03/2019

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade/ Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
<b>Assistant Professor IV</b>  Agricultural Engineering	SG18/ Permanent	Master's Degree in the area of Specialization	2yrs. of relevant experience	8 hrs. of relevant training	RA 1080
Brief Description of the General Function of the Position	Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time.				

For interested applicants, send your application letter and the following documents to the address below not later than December 02, 2020. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, revised 2017) which can be download at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Service Record/ Employment Certificate, whichever is applicable;
3. Transcript of Records/ School Diploma;
4. Performance rating in the last rating period(if applicable);
5. Photocopy of certificate of eligibility/rating/license;
6. Individual Performance Commitment and Review (IPCR) for Government Transferees;
7. Performance Appraisal/ Evaluation for other applicants.

**Submit** the following documentary requirements in a clean, unmarked long brown envelope to:

**Dr. Jameson H. Tan**  
**President III**  
**BASC, Pinaod, San Ildefonso, Bulacan**

Date posted : November 23, 2020